

(11/15/2020)
**BYLAWS OF THE OREGON DEMOCRATIC
HEALTH CARE CAUCUS**

ARTICLE I: NAME AND STATUS

The name of the organization shall be The Democratic Party of Oregon Health Care Caucus.

ARTICLE II: PURPOSE

The purpose of the Health Care Caucus of the Democratic Party of Oregon is to demonstrate and act on behalf of all Oregon residents to achieve parity in health care, ultimately leading to universal health care and support the election of Democratic candidates. The Health Care Caucus accomplishes this by working with and in the health care constituency. The Health Care Caucus also coordinates projects supporting the Democratic Party of Oregon platform and Democratic National Committee related to health care issues.

ARTICLE III: QUALIFICATIONS FOR MEMBERSHIP

Any Democrat registered to vote in the State of Oregon who by signing a membership list subscribes to the purposes of the Health Care Caucus as described in Article II and complies with the provisions of these bylaws shall be a member of the Health Care Caucus (a "Member") provided that they attend at least one meeting in each year. Members must provide current email to get notices.

ARTICLE IV: STATE CENTRAL COMMITTEE MINIMUM MEMBERSHIP

The Health Care Caucus membership must be composed of at least one percent of the full membership of the State Central Committee.

ARTICLE V: MEMBERSHIP AND MAILING LISTS

The Health Care Caucus Secretary shall maintain the list of Members within the DPO Database.

ARTICLE VI: OFFICERS

SECTION ONE: The election of officers shall take place at the 1st quarter meeting of the DPO as follows:

- a. Any registered Democrat signed in and present at the meeting is eligible to vote
- b. A person must be elected by majority vote.
- c. Election for each position shall be done separately.
- d. If at any time there is only one or two persons running for the position, the vote is taken by a show of hands.
- e. If more than two are running, the vote is taken by paper ballot and
- f. If no one gets a majority the person is elected by the two top vote getters by a show of hands.

SECTION TWO: The officers of the Health Care Caucus shall be Chair, Vice Chair, Secretary, and a Caucus SCC delegate if not already one of the officers.

SECTION THREE: The Health Care Caucus shall strive to maintain gender equity when electing officers.

SECTION FOUR: The elected officers of the Health Care Caucus shall constitute the Executive Committee.

SECTION FIVE: The Executive Committee shall be the administrative body of the Health Care Caucus and shall have the power and authority to do and perform all acts and functions that the Health Care Caucus itself might do or perform, which are consistent with these Bylaws.

SECTION SIX: The term of office for the officers shall be two (2) years. There are no term limits.

ARTICLE VII: OFFICERS' DUTIES

SECTION ONE: The Chair shall preside at all meetings of the Health Care Caucus and the Executive Committee, shall appoint Ad Hoc committees, shall represent the Health Care Caucus on the DPO Executive Committee, and shall perform other such duties as shall be assigned the caucus or the Caucus Executive Committee.

SECTION TWO: The Vice Chair shall assume the duties of the President during any absence, incapacity, or temporary disability of the President and perform such duties as may be assigned by the Chair that are pertinent to the office.

SECTION THREE: The Secretary shall maintain the membership contacts email and mailing lists, keep the minutes of all meetings of the Health Care Caucus, send out notices of all meetings, and perform other duties as directed by the caucus executive committee that are pertinent to the office. The Secretary shall be the custodian of all the papers of the Health Care Caucus. The Secretary, at the expiration of his/her term, shall surrender all property of the Health Care Caucus in his/her possession to the Chair.

SECTION FOUR: The Caucus SCC Delegate shall represent the Health Care Caucus at the meeting of the SCC and communicate with the Health Care Caucus members to help achieve the Health Care Caucus's purposes. The SCC representative shall attend the quarterly SCC meetings as a representative of the Health Care Caucus, and in the case the SCC representative cannot attend the meeting, the SCC alternate shall be the Health Care Caucus SCC representative. In the case where neither are able to attend, the Health Care Caucus chair shall appoint someone to serve in this capacity

ARTICLE VIII: RESIGNATIONS, REMOVALS, AND VACANCIES

SECTION ONE: Resignations of the members of the Executive Committee shall be effective upon receipt of such resignation, in writing, to the Chair.

SECTION TWO: A member of the Executive Committee may be removed by a three-fourths vote of the Executive Committee or by a majority of Caucus members for malfeasance or for conduct clearly contrary to the purposes or best interests of the Health Care Caucus.

SECTION THREE: Any member of the Executive Committee who is absent from two (2) consecutive meetings may be subject to removal.

SECTION FOUR: The Executive Committee shall fill by appointment any vacancies on the executive committee pending special election to take place at the next DPO quarterly meeting that occurs more than 30 days after the vacancy occurs and a 30 day notice shall be given to the membership of the vacancy and the special election.

SECTION FIVE: All positions are declared vacant if there is no organization meeting at the first quarter DPO meeting and the DPO Health Care Caucus liaison shall hold such a meeting.

ARTICLE IX: MEETINGS

SECTION ONE: The Executive Committee shall meet at least two (2) times during the year. A quorum for the Executive Committee shall be a majority of its current member.

SECTION TWO: Special meetings may be called by a vote of the Executive Committee and may be by teleconference.

SECTION THREE: The membership shall convene annually at the first quarter meeting of the DPO. The membership shall receive at least thirty (30) calendar days notice of the annual meeting by email.

ARTICLE X: NOMINATIONS AND ELECTIONS

SECTION ONE: Names of proposed officers will be placed in nomination from the floor during the annual meeting.

SECTION TWO: Elections shall be held at the first quarter meeting of the DPO annual held in odd calendar years.

ARTICLE XII: AMENDMENT OF BYLAWS

The Bylaws for the Health Care Caucus may be amended by a 2/3 majority vote of the members present, providing that the proposed amendments has been sent to the members for which the DPO has emails at least thirty (30) days prior to the annual meeting of the Health Care Caucus.

ARTICLE XIII: PARLIAMENTARY AUTHORITY

The most recent edition of *Robert's Rules of Order Newly Revised* shall govern the Health Care Caucus where those members present exceed 20. Otherwise, the current edition of *Roberts Rules of Order, Newly Revised, for Small Boards* shall govern the Health Care Caucus and its Committees

ARTICLE XIV: ANTI-DISCRIMINATION PROVISIONS

The Health Care Caucus shall not discriminate on the basis of race, color, religion, sex, ethnic or national origin, age, disability, veteran status, social or economic status, marital status, sexual

orientation, gender identity, or any other factor unrelated to membership and the mission of the Health Care Caucus.